



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on
Tuesday 13th January 2026 at 7.30 pm at
The Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 11th November 2025.](#)
4. Accounts
 - i. To approve the following payments over £500 (See Councillor attachment)
 - Payment of **£726.00 inc. VAT** to Exmoor Skip Hire for skip exchanges at Marshfield Road Compound.
 - Payment of **£1,402.27 inc. VAT** to Eagle Plant for the purchase of 2 x Hedge Trimmers for Amenities Team. (*Delegated authority to purchase machinery given to the clerk in June 2025's Full Council Meeting, Minute Number 2025/110*)
 - ii. To recommend for approval the following payments over £1,500 (See Councillor attachment)
 - Payment of **£2,000** to eat:Festivals for the delivery of two festivals in Minehead through 2026. (*Two annual festivals agreed in June 2025's Full Council Meeting, Minute Number 2025/109*)
 - iii. To receive payments made for December. (*See attachment*)
 - iv. To receive budget, income & expenditure reports for December. (*See attachment*)
 - v. To receive Income receipts for December. (*See attachment*)
 - vi. To receive bank reconciliations for December. (*See attachment*)
5. 2026/27 Budget
 - i. To review and make any necessary amendments to the draft budget, including Earmarked Reserves, for the 2026/27 financial year
 - ii. To consider and recommend the final draft budget for the 2026/27 financial year to Full Council for approval.

Ben Parker
Town Clerk
8th January 2026